

**LAKE RIDGE PARKS AND RECREATION ASSOCIATION, INC.
ARCHITECTURAL COMMITTEE MEETING
Minutes – August 4, 2020**

The meeting of the Lake Ridge Parks and Recreation Association, Inc. Architectural Committee was held at the Tall Oaks Community Center on the 4th day of August 2020 and also electronically via the Zoom application.

Present: Architectural Committee Members: Keith King (AC Chair, in person, regular/voting member), Bill Milne (in person, regular/voting member), John Puglisi (via Zoom, regular/voting member), Naomi Snell (via Zoom, alternate member), and Robert Malinowski (via Zoom, alternate member). Staff: Ike Mutlu, Tom Weldon, and Megan Yuenger (in person); Ramona Ciorcila, Trent Hunter, and Alexandra Dick (via Zoom).

A. CALL TO ORDER:

Keith King called the meeting to order at 7:01 p.m.

Owners were present electronically via the Zoom application.

B. MOTION TO CONVENE INTO EXECUTIVE SESSION

A motion was made by Keith King to convene into executive session for the purpose of discussing procedural/legal issues related to the formerly proposed AC Charter as permitted by Section 55.1-1815 of the Virginia Property Owners' Association Act. The motion was seconded by Bill Milne and unanimously approved. The Architectural Committee convened into executive session at 7:02p.m. Executive session closed at 7:32p.m.

C. MEETING RECONVENES – OPEN FORUM

D. APPROVAL OF MEETING MINUTES

Bill Milne made a motion to approve the minutes of the June 2, 2020 Architectural Committee meeting as written. The motion was seconded by John Puglisi and unanimously approved.

E. REVIEW OF APPLICATIONS AND VOTING ON REVIEWED ITEMS

- **11792 Antietam Road – Broad Run – Front hardscape**

The Architectural Committee reviewed an application from the owner of 11792 Antietam Road for front hardscaping. The owners were present via the Zoom application.

Bill Milne made a motion to approve the application with the adjustments discussed at the meeting. The motion was seconded by John Puglisi and unanimously approved.

Approved front hardscape with the adjustments discussed at the meeting (see enclosed drawing/plan; curved/free form lead walk along the existing footprint of the current lead walk and extending across the left side facing front; stamped concrete to match style and color used in the rear patio; with or without brick edging, Solomon color palette, color: 413 Colony Red; maximum 5'(W) on the right side facing front; approximately 10' x 5' area in front of the existing front stoop; maximum 4'(W) on the left side facing front; two (2) sections of azaleas on the left and right sides facing front; grass and/or plantings in the areas between the lead walk and the dwelling) with the following stipulations: that the lead walk on the right side facing front will not exceed 5' in width; that the lead walk on the left side facing front will not exceed 4' in width; that any buried drainage lines must end before reaching the lot lines so that water drains onto the owner's property; and that a minimum of four (4) evergreen shrubs be included as part of the landscape plan.

- **3003 Bromley Court – Promontory Woods – Artificial turf in front yard**

The Architectural Committee reviewed an application from the owner of 3003 Bromley Court for artificial turf in the front yard. The owners were present via the Zoom application.

John Puglisi made a motion to disapprove the application as submitted. There were no seconds to the motion and it was defeated. A second motion to approve the application as submitted was made by Bill Milne. The motion was seconded by Keith King and approved by majority with one opposed.

Approved installation of artificial turf (Newport Premium Turf Rolls; color: Olive/Field Green) in the front yard as submitted.

- **3907 Triad Court – Springwood Estates – 6'(H) Fence in rear yard**

The Architectural Committee reviewed an application from the owner of 3907 Triad Court for a 6'(H) fence in the rear yard. The owners were present via the Zoom application.

Bill Milne made a motion to approve the application with the stipulation that the fence location will be coordinated with Covenants Department staff. The owner should submit a copy of the property plat with the proposed location of the fence marked on the plat. The motion was seconded by John Puglisi and unanimously approved.

Approved fence height (6'(H)) and style (spaced picket with dips/existing style) with the stipulation that the fence location will be coordinated with Covenants Department staff. The owner should submit a copy of the property plat with the proposed location of the fence marked on the plat.

F. OTHER BUSINESS

- a. Re-appointment of Mr. Bill Milne (regular member) and Ms. Naomi Snell (alternate member) to new terms on the Architectural Committee. Their terms will run until July 2023.
- b. Next Architectural Committee Meeting – October 6, 2020 – 7:00PM
This meeting may incorporate a virtual component via the Zoom application depending on government guidelines and restrictions.
- c. Keith King made a motion that “it is resolved that the Architectural Committee will delegate authority to the Covenants Department to review, evaluate and approve applications falling within the purview of the LRPRA Guidelines for Lots.” The motion was seconded by John Puglisi and unanimously approved.
- d. Bill Milne made a motion to approve the Architectural Committee composition as defined in the LRPRA Declaration of Covenants, Conditions and Restrictions, Article VIII, Section 1A & 1B: “Committee Composition” and “Alternate Members” define membership as three regular members and two alternate members. Voting rights will rotate between the alternate members in the absence of a regular (voting) member. John Puglisi seconded the motion and it was unanimously approved.
- e. On behalf of the Architectural Committee, Keith King recognized Ms. Tina Herndon as the established LRPRA Board Liaison to the Architectural Committee and welcomed her attendance at future meetings.

G. ADJOURNMENT

There being no further discussion, the Architectural Committee adjourned at 9:11 p.m.



Keith King
Architectural Committee Chair