

LAKE RIDGE PARKS AND RECREATION ASSOCIATION, INC.
2021 NOMINATING COMMITTEE MEETING MINUTES
December 10, 2020

A meeting of the Nominating Committee of Lake Ridge Parks and Recreation Association, Inc. (LRPRA) was held virtually using ZOOM conferencing software.

PRESENT: *Committee Members:* Michael Butler (Chair via ZOOM), Mike Stephens (via ZOOM), ***Board Members:*** Janet Foote (President via ZOOM), ***Staff Members:*** Ike M. Mutlu (Chief Operating Officer/General Manager) and Doug Milburn (Director of Administration and Human Resources)

ABSENT: Tina Herndon (Secretary)

A. MEETING CALLED TO ORDER: Mr. Butler called the meeting to order at 7:00pm

B. OPEN FORUM: Mr. Milburn spoke about how he likes working with the company they chose to assist with the election, Vote-now.com LLC.

D. APPROVAL OF NOVEMBER 19, 2020 MINUTES: The minutes were approved by unanimous consent.

E. REVIEW MEET THE CANDIDATES NIGHT FORUM AND QUESTIONS: Mr. Butler brought up the draft document of the 2021 Meet the Candidates Night that includes potential questions to be asked to the Board candidates. Mr. Butler asked if the committee believes these are the right questions to be asking and if they align with what the homeowners would be interested in knowing. The second question on the list about survey results was discussed by Mr. Stephen and it was agreed upon by the committee to change the wording to be more specific on what the top 3 items on the survey were and if candidates will consider making these topics their priorities as a new Board Member. Mr. Butler will provide Mr. Milburn with the wording of the new question via email. The phrasing on question number 5 will be changed to use the wording that it is “estimated” that 1 in 6 homes within Lake Ridge is occupied by renters. Mr. Butler will provide Mr. Milburn with the new question via email. The committee discussed the format of Meet the Candidates Night and it was decided that each candidate will answer at least two questions from a random choice. If time permits, a third question may be asked to each candidate.

F. REVIEW PROXY/BALLOT: The paper ballot and electronic ballot were reviewed by the committee. Some basic questions were asked about the format. It was decided that the electronic ballot will include all bio information, the same as the paper ballot.

G. REVIEW CANDIDATE ELECTION INFORMATION: Mr. Stephens raised the point that candidates should have a good understanding of the B and C type votes. It was decided that Mr. Milburn will resend the original package with that information in it in the next follow up email sent by Mr. Milburn. It was decided that all items that all other items that would match up with this agenda item were discussed throughout the meeting and there was nothing to be added.

F. OPEN FORUM: There was no discussion at that time.

G. ADJOURNMENT: Mr. Stephens made a motion to adjourn the meeting. Mr. Butler seconded the motion and adjourned the meeting at 7:40pm.