

**51<sup>st</sup> ANNUAL MEETING OF THE MEMBERSHIP**  
**February 8, 2023 at 8:00 PM**  
**Tall Oaks Community Center, 12298 Cotton Mill Drive, Lake Ridge, VA 22192**  
**and Virtually via Zoom**

**AGENDA**

- I. CALL TO ORDER and VERIFICATION OF QUORUM**
- II. INTRODUCTIONS**
- III. CONSENT AGENDA (MINUTES)**
  - a. February 8, 2022 Annual Meeting of the Membership Minutes Page 2
- IV. NOMINATING COMMITTEE REPORT**
  - a. Presentation of the Candidates by Nominating Committee Chairman
- V. NOMINATIONS**
  - a. Nominations from the Floor, led by Nominating Committee Chairman
  - b. Closure of Nominations and Collection of Ballots
- VI. GUEST SPEAKERS**
  - a. Rebecca Horner, Deputy County Executive- Office of Executive Management of Prince William County
- VII. PRESIDENT'S ANNUAL REPORT**
- VIII. OPEN FORUM**
- IX. RECOGNITION AND AWARDS**
- X. NOMINATING COMMITTEE APPOINTMENTS**
- XI. ELECTION RESULTS**
- XII. ADJOURNMENT**

**LAKE RIDGE PARKS AND RECREATION ASSOCIATION, INC.**  
**50th ANNUAL MEETING OF THE MEMBERSHIP MINUTES**  
**February 8, 2022**

**Members of the community were offered the ability to be in person or to join in, virtually using the software, ZOOM. They were given notice of how to receive instructions for login a week in advance.**

The 50th Annual Meeting of the Membership of the Lake Ridge Parks and Recreation Association, Inc. (LRPRA) was held at 8:00pm at the Tall Oaks Community Center and virtually via ZOOM conferencing software on the 8th day of February, 2022.

**PRESENT: Board Members:** Janet Foote (President), Michael Butler (Vice President), Tina Herndon (Secretary via ZOOM), Ron Yoho (Treasurer), Christopher Berry, Jean Lohier Bill Milne, Michael Stephens (via ZOOM), **Staff Members:** Ike Mutlu (COO/GM), Laura Krauss (Recreation Director via ZOOM), Doug Milburn (Director of Administration and Human Resources), Megan Yuenger (Director of Covenants via ZOOM), Michael Yuenger (Director of Finance and IT) **Other Attendees:** Pia Trigiani (MercerTrigiani), **ABSENT: Staff Members:** Mark Brooks (Director of Maintenance)

- A. CALL TO ORDER:** Ms. Foote called the meeting to order at 8:00pm.
- B. QUORUM VERIFICATION:** Mr. Multu verified quorum for Class A, B, and C voters with a signed document from Vote-now.com LLC.
- C. APPROVAL OF MINUTES:** The 49th Annual Meeting of the Membership Minutes were approved unanimously.
- D. NOMINATING COMMITTEE REPORT:** Mr. Lohier (2022 Nominating Committee chair) recognized and thanked his fellow committee members and each of the four candidates that ran in the 2022 Board of Directors election. Mr. Lohier also thanked outgoing board members, Jason Devers Mike Stephens for their service.
- E. NOMINATIONS:** There were no nominations from the floor.
- F. GUEST SPEAKER:** Lucia Anna Trigiani, Lawyer at MercerTrigiani talked about her almost 30 years of service as legal counsel for LRPRA and lauded the Association for its amenities and offerings to the community and spoke about current legislation developments and how they would relate to LRPRA.
- G. PRESIDENT'S ANNUAL REPORT:** Ms. Foote noted that the Association is in sound financial shape having received a clean audit for FY2022. She updated the community on a number of topics to include the following:
  - Property values – median sales increase of 7.3%
  - Grants – Rebuild VA and Federal PPP
  - Recreation – All 5 pools open last summer, upgraded bath houses, CellBadge system

- Contracting
- Information systems upgrade – Vantaca HOA Software
- Climate change and its effect on tree maintenance, erosion, & snow removal/sanding
- Labor shortages/wage increases
- Inflation – 7% increase (highest in 40 years)

- H. OPEN FORUM:** A homeowner requested that only native species of plants be added in all trail construction sites.
- I. RECOGNITION AND AWARD:** Ms. Foote presented a certificate of appreciation to Mr. Michael Stephens for his work on the LRPRA Board of Directors and the contribution it has made to LRPRA. Mr. Stephens accepted the award and thanked everyone for their support. Ms. Foote then presented a certificate of appreciation to Mr. Jason Devers for his work on the LRPRA Board of Directors and the contributions he made to LRPRA.
- J. SPECIAL BOARD MEETING ANNOUNCEMENT:** Ms. Foote announced that LRPRA will hold a special board meeting on February 17, 2022 at 7:00pm. This is the annual board of directors update.
- K. NOMINATING COMMITTEE ANOUNCEMENT:** Ms. Foote named Bill Milne (chair), Tina Herndon, and Jean Lohier as members of the 2023 Nominating Committee. This committee was approved by the Board on January 11, 2022.
- L. ELECTION RESULTS:** Ms. Foote announced the winners of the 2022 LRPRA Board of Directors election – Jack Bisase, Michael Butler, and John Maher. Each member is elected for a three-year term that runs from annual meeting to annual meeting.
- M. ADJOURNMENT:** The meeting was adjourned at 9:07pm.

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*Tina Herndon, Annual Meeting of the Membership Secretary*